

Marion County Library Board

Meeting Minutes – April 15, 2025

Call to Order – Roll Call

Meeting was called to order by Chair Marcus Flippin at 6:00 pm. Roll call was not needed as all board members were present.

Minutes

After a review, motion was made and seconded to approve the minutes for the regular meeting of March 18, 2025. Motion carried.

Public Comments

Friends Report – Debra Meyer

- The recent book sale netted over \$911.80 for the Library
- Library's available balance from the Friends is \$2,004.10 as of April 15
- Friends' shed will be moved back to the Annex Building parking lot soon
- Interested in having small book sales at the library from time to time
- Many children are signed up for the Imagination Library Program
- Friends will give money to the Library for the summer reading program supplies

FILED FOR RECORD
at 1234 o'clock P M

JUN - 3 2025

Dawn Moffet
Marion County Clerk
D.C.

Staff Report (attached to these minutes)

- Annual Public Library Survey is due May 9; required by the state
- Lawn care bids – one has been received; tree needs pruning; table for now.
- Electrical bids – waiting on two bid completions involving Entergy (phase 2). Motion made and seconded to buy replacement bulbs for burned out bulbs (phase 1); motion carried.
- New vacuum cleaner is needed. Motion made and seconded to allow up to \$700 for purchase of two new vacuums, one plugin and one battery powered. Motion carried.
- Staff will investigate less expensive options for purchasing deposit slips.
- Motion made and seconded to table deposit frequency discussion to next month. Motion carried.
- Motion made and seconded to pay for CPR training (\$60) for one staff member. Motion carried.
- Website switch – motion made and seconded to switch vendor to WordPress; Motion carried. Transition will begin immediately as current vendor agreement expires early May 5, 2025.

Treasurer's Report

Given

Old Business

- Collection Development Policy – motion made to accept Danielle Justus' book policy; no second, motion failed. Motion to table discussion for a special meeting on Thursday, April 24 at 6:00 pm. Seconded and motion carried.
- Motion was made to table the Library Management Policy, Finance (Internal) Policy, and Non-Discrimination Internal Policy until the next regular Board meeting in May. Motion seconded and carried.
- Motion to adjourn, seconded, motion carried, adjourned at 7:48 pm. Next special meeting will be held on April 24, and next regular meeting will be held on May 20.



Submitted by Bonnie Kenney, Secretary

Board Meeting Staff Report

March 2025

- Library Updates
 - Storytime quilt hung up in children's area
 - Newsletter and Calendar of Events
 - Building inspection OSHA - Thursday, April 10th
 - E-Rate - Form 471 was filed on March 26 with Yelcot as our choice. Next form 486 will be filed in May
 - Weeded 140 games and donated them to the Friends of the Marion County Library for the book sale
 - Game inventory done
 - Annual Public Library Survey due April 30th
 - Disbursements from FOMCL (Friends)

- Purchases
 - Fireproof filing cabinet \$386.29 - Credit card
 - Acrylic sign holders \$32.19 - Credit card
 - Cleaning supplies \$44.61 - Credit card
 - Deposit slips \$110.07 - Arvest account
 - 4 Background checks @ \$9.00 each

- Requests
 - Vacuum cleaner \$160.00
 - CPR training \$60.00
 - Cleaning supplies \$50.00
 - Website - We would like to switch to Wordpress \$300 annually

Board Meeting Staff Report

March 2025

- Events
 - Book Club Thursday, April 24
 - March went very well. We had 7 attendees.
 - Summer Reading Program - Planned Events
 - Thursday, June 5th-Trent with Fred Berry - Furs
 - Thursday, June 12th-Color Our World - Activities TBD
 - Thursday, June 19th-Casey with NPS - TBD
 - Thursday, June 26th-Marty the Magician - Magic

- Services/Renewals
 - Hopper Pest Control
 - Junior Library Guild books ordered
 - Ingram favorite authors books ordered but on backorder
 - Mowing bids
 - Jon Melton
 - Electric bids
 - Zimdahl Electric
 - Crawford Electric



Monthly Stats & Reports

March 2025

Patrons (Door Counter)	1645
Phone Calls	332
Check Outs	
In-House Computers	146
Games	41
DVDs	702
Total	1875
Check outs - E-Books	816
New Patron Library Cards	
Library Cards	16
E-Cards	8
Internet Only Cards	13
Total	37
Items Added (all donated items)	
Books	42
DVDs	45
Total	87
Volunteer Hours (# Volunteers)	37 (6 Volunteers)

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Monthly Stats & Reports

Website Visits	2196
Social Media Followers	1389
Activity Packs	166
Take Home Crafts	20

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JUN - 3 2025

Dawn Moffet
Marion County Clerk
D.C.

Marion County Library Board

Special Meeting Minutes – April 24, 2025

Call to Order – Roll Call

Meeting was called to order by Chair Marcus Flippin at 6:03 pm. Roll call: Danielle Justus, present; TC Burnett, present; Bonnie Kenney, present; Marcus Flippin, present; and Paul Hudson, present.

Motion made to amend the agenda to discuss power outage planned for April 29 at the Library. Motion seconded and motion carried.

Public Comments

New Business

Power Outage Situation – Entergy needs to replace a pole and transformer that feeds the library on Tuesday, April 29. Entergy estimates power will be out between 8 am and 12 noon at a minimum but believes power can be restored by the end of the day, at the latest. Motion made to announce Library will be closed all day Tuesday. Motion seconded and carried.

Old Business

Collection Development Policy

- Motion made to accept Danielle Justus' book policy; no second, motion failed.
- Motion made to review current policy dated February 26, 2024. Motion seconded and carried.
- Motion made to vote on each individual section after review. Motion seconded and carried.
- Section 1 Basis – Motion to accept changes as discussed and seconded. Amended motion made to include word “wholesome” in the section. Motion seconded; vote was 3 to 2 against; motion failed. Original motion carried with vote of 4 to 1.
- Section 2 Objectives – Motion to accept changes as discussed and seconded. Motion carried, 5 to 0.
- Section 3 Selection of Materials – Motion to accept changes as discussed and seconded. Motion carried, 5 to 0.
- Section 4 Deselection of Materials – Motion to accept changes as discussed and seconded. Motion carried, 5 to 0.
- Section 5 Reference Collection – Motion to accept changes as discussed and seconded. Motion carried, 5 to 0.
- Section 6 Local Authors – Motion to keep this section as written and seconded. Motion carried, 5 to 0.

- Section 7 Materials in Languages other than English – Motion to keep this section as written and seconded. Motion carried, 5 to 0.
- Section 8 Request for Reconsideration of Materials – Motion to accept changes as discussed and seconded. Motion carried, 5 to 0.
- Section 9 Gifts – Motion to accept changes as discussed and seconded. Motion carried, 5 to 0.
- Motion to accept all changes as discussed on April 24, to be reviewed at next regular meeting for final approval. Motion seconded and carried.

Treasurer Request

Motion made to renew Anstaff CD which expires May 21 for 7 months at current available rate. Motion seconded and carried.

Adjournment

Motion to adjourn the meeting at 8:43 pm; seconded and carried.



Submitted by Bonnie Kenney, Secretary