

**Marion County Library Board**

JUN 20 2025

**Meeting Minutes – May 20, 2025**

Dawn Moffet  
Marion County Clerk  
D.C.

Call to Order – Roll Call

Meeting was called to order by Chair Marcus Flippin at 6:01 pm. Roll call was not needed as all board members were present.

Minutes

After review, motion was made and seconded to approve the minutes for the regular meeting of April 15, 2025. Motion carried. Motion was made and seconded to approve the minutes for the special meeting of April 24, 2025.

Agenda

Danielle Justus asked that the appropriation ordinance regarding the Library Director's pay rate Justice of the Peace Reed presented to the board at the February 25, 2025, board meeting be added to the agenda. The board discussed briefly and decided we needed JP Reed to correct the figures on the draft ordinance before we could add it to the agenda as a point of discussion. The Chair charged the Vice Chair, TC Burnett, with emailing JP Reed to request this update and report back at the regularly scheduled June board meeting.

Agenda was adjusted per the Chair's request to include Pixsy copyright issue, Daily Deposits, and Tax ID number (EIN) for the Library. These items were added under the Treasurer's Report section.

Public Comments

Donation of 1828 Webster's Dictionary was made to the Library by the Justus Family.

Kathy Bebout introduced herself and shared information about her therapy dog. She will get with the Library staff and see how her services may be used at the Library.

Staff Report (attached to these minutes)

- Motion was made to get a new router from Yelcot for compliance with Children's Internet Protection Act (CIPA). Motion seconded and carried.
- Lawn care bids – motion was made and seconded to accept Jon Melton's lawn care bid. Motion carried.
- Electrical bid – Crawford Electric should be completing conversion of fluorescent fixtures with LED lamps in the next couple of weeks.
- Hopper Termite will begin quarterly service in May 2025.

- Library needs a new AED. Motion was made and seconded to lease the Zoll Plus from Cintas. Anita Best will coordinate with the county for the paperwork.
- Members of the Friends of the Marion County Library (FOMCL) will need background checks to volunteer at the library.

TC Burnett excused herself from the meeting for a prior commitment.

#### Treasurer's Report

- Update on balances was provided.
- Danielle reported that the Library has been using two different tax ID numbers (neither belong to the Library). Motion was made and seconded to get the Library their own EIN. Motion carried 4 to 0, and Bonnie Kenney will complete this task online at IRS.gov.
- Motion made to move \$327.70 from Line Item 3094 (Meals and Lodging) to Line Item 3052 (Building Insurance). Motion seconded and carried 4 to 0. This brings Building Insurance from a negative balance to a zero balance.
- Motion made to move \$1,000 from Line Item 3094 to 3009 (Other Professional Services) to cover Library volunteer background checks and lawn care. Motion seconded and carried 4 to 0.
- Motion made to move \$4,128 from Line Item 3102 (Computer Software) into a new Line Item 3003 (Computer Repair Services). Motion seconded and carried 4 to 0.
- Pixsy refused payment for alleged copyright infringement. Check was returned to the Library after company stated they would cash it. The Chair will contact John Russo, County Attorney, for guidance.
- Motion made to move daily deposits to once every two weeks and a petty cash drawer of \$75 will be established. Motion was seconded and carried 4 to 0.

#### Old Business

- Suggestion Box Report was tabled until the June meeting.
- Collection Development Policy –
  - Motion made and seconded to not allow anyone under 18 to check out R-rated materials. Discussion ensued and board decided not to vote until everyone has had time to review.
  - Motion made to amend section 3 to state that no materials in this library will be obscene as described in AR Code 5-68-301 and 5-68-302. Motion did not receive a second. Motion died.
  - Motion made and seconded to table this discussion (including approval of new Collection Development Policy) until legal counsel is sought from John Russo. Motion carried 3 to 1.

- Motion made to table the Library Management Policy and Finance (Internal) Policy until the next regular Board meeting in June. Motion seconded and carried 4 to 0.
- Motion made and seconded to rescind the Non-Discrimination Internal Policy (dated 02/09/2023). Motion carried 4 to 0. Marion County Personnel Policy will be followed.

New Business

- Entered Executive Session at 8:15 pm; TC Burnett returned at 8:30pm; board exited Executive Session at 10:05 pm.

Motion made and seconded to adjourn meeting at 10:07 pm. Motion carried. All members present.

  
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Submitted by Bonnie Kenney, Secretary



# Monthly Stats & Reports

April 2025

Patrons (Door Counter)	1521
Phone Calls	259
Check Outs	
In-House Computers	151
Games	64
DVDs	414
Total	1669
Check Outs - E-Books	654
New Patron Library Cards	
Library Cards	18
E-Cards	3
Internet Only Cards	10
Total	31
Items Added (42 purchased, 56 donated)	
Books	78
DVDs	20
Total	98
Volunteer Hours (# of Volunteers)	16.5 (4 Volunteers)
Website Visits	1944
Social Media Followers	1414
Activity Packs	140
Take Home Crafts	24
Newsletters	50
Programs (games, crafts, teens, book club)	50 Attendees

# Board Meeting Staff Report

## April 2025

- Library Updates (no need to discuss)
  - E-Rate funding was approved, filing form 486
  - Annual Public Library Survey was completed
  - New website was completed
  - Added puzzle swap
  - Added reference section
  - Military month for May - food drive for local veterans
  - Arkansas Author sticker - State is the winner
  
- Purchases (No need to discuss)
  - WordPress \$300 (website)
  - Amazon Supplies \$237.40 (includes 3 cases of copy paper)
  - Home Depot \$428.86 (2 Hoover vacuum cleaners)
  
- Events (No need to discuss)
  - Summer Reading Program starts in June
    - We have received several donations from local businesses
  - No new events
  
- Services/Renewals
  - Lawn care - Are we going with Jon Melton?
  - ILL (interlibrary loan) follow up

<b>Business</b>	<b>What was Donated</b>
Allens	2 \$10 gift cards
Millers	watering can, bird feeder
Harps	\$100 gift card
Carolyn's Razorback	\$25 Gift certificate
Laura's	2 \$15 gift cards
Sonic Yellville	12 coupons
Dollar General	Candy
First Service Bank	hats, piggy bank, water bottles, totes
Diegos	2 \$10 gift certificates
Breadeaux	\$25 gift card
Pizza Hut	2 coupons
Wild Bill's	1 Gift card for a canoe trip
Bull Shoals Lane/178 Club	3 \$10 gift cards
Bean Barn	1 \$10 gift certificate