

Marion County Library Board

JUL 16 2025

Meeting Minutes – June 17, 2025

DAWN MOFFET
Marion County Clerk
D.C.

Call to Order – Roll Call

Meeting was called to order by Chair Marcus Flippin at 6:00 pm. Roll call: Paul Hudson, present; Marcus Flippin, present; Danielle Justus, present; Bonnie Kenney, present; and TC Burnett, present.

Minutes

After review, motion was made and seconded to approve the minutes for the regular meeting of May 20, 2025. Motion carried 5 to 0.

Public Comments – were received from a few members of the public.

JP Reed introduced an updated ordinance and asked for the Board's input on the Library Director's rate of pay (Article 3 of the proposed ordinance). He stated any motion made by the Board is a recommendation to the Quorum Court and does not set compensation. If the ordinance dies, everything stays the same. He will argue for a lower amount.

- A motion was made to set the director's salary at \$19.25/hour or \$40,040/year based on a 2080-hour work year. Motion was seconded. The Chair called for a roll call vote. Paul Hudson – yes; Danielle Justus – no; TC Burnett – yes; Bonnie Kenney – yes; Marcus Flippin – yes. Motion carried 4 to 1.

JP Reed asked for guidance on Articles 1 and 2 of the ordinance.

- Article 1 replaces "Director" with "Head Librarian." Motion made and seconded. Motion carried.
- Article 2 changes the director's position from salaried to hourly. Motion made and seconded. Motion carried.

Friends Report

Edie Cate Hampton (Community Outreach Committee Chair) provided the report.

- In the last year, 894 volunteer hours; 31 active members
- Volunteer Summer Program – reading in Flippin to Pre-K kids
- Balance in the Library's portion of Friends' fund is \$2,023.84

Staff Report (attached to these minutes)

- Nathaniel from Yelcot provided information on the proposed new router contract. Contract will be for three years for \$130.84 per month. Cost includes ongoing

support and no upfront costs. The new router meets CIPA compliance (Children's Internet Protection Act), provides a new firewall, a switch to expand network connectivity, two updated wireless access points to increase connectivity, a rack to house the equipment, and a UPS which provides 10 to 15 minutes to save any work. Installation will be completed on Friday, June 27, if approved.

- Motion made and seconded to contract with Yelcot. Motion carried 5 to 0.
- AED - Zolle 3 from Cintas includes adult and pediatric pads for \$114.15 per month. Motion made and seconded to lease the Zolle 3. Motion carried 5 to 0.

Treasurer's Report

- Update on balances was provided. Motion made and seconded to accept the treasurer's report as presented. Motion carried.
- Treasurer requested a line-item transfer of \$25 from 2001 (general supplies) to line item 2040 (media and books). Motion made and seconded. Motion carried.

Vice-Chair Suggestion Box Report

- Several suggestions have been submitted to the Library including name tags for staff, the need for more reference material, and a possible virtual book club. A complete list will be provided to the new director/head librarian.

Old Business

Collection Development Policy (CDP)

- A motion was made to amend Section 3, Part A to include AR Code 5-68-302 and 5-68-405. Motion was seconded. The Chair called for a roll call vote. Danielle Justus – yes; Paul Hudson – present; TC Burnett – no; Bonnie Kenney – no; Marcus Flippin – no. Motion failed 3 to 1.
- A motion was made to amend the CDP to include the word “wholesome” before the word “imagination” in Section 1, Basis. Motion was seconded. Roll call vote results: Danielle Justus – yes; TC Burnett – no; Paul Hudson – yes; Bonnie Kenney – no; Marcus Flippin – no. Motion failed 3 to 2.
- A motion was made and seconded to accept the CDP dated May 20, 2025. Roll call vote results: TC Burnett – yes; Paul Hudson – yes; Danielle Justus – no; Bonnie Kenney – yes; Marcus Flippin – yes. Motion passed 4 to 1.
- Library Management Policy – was reviewed with changes discussed. Motion made to pass the policy as changed and proposed. Motion seconded. Motion carried 5 to 0. The updated policy will be provided to the Board at the July meeting.
- Finance (Internal) Policy – Motion to table until the July meeting was made and seconded. Motion carried 5 to 0.

New Business

- Director position interviews – a motion was made to send two applicants' names to the County Judge for final interviews and approval: Kasi Castell and Anita Best. Motion was seconded and motion carried 5 to 0.

Motion made and seconded to adjourn the meeting at 8:14 pm. Motion carried.



Bonnie Kenney

Submitted by Bonnie Kenney, Secretary

Board Meeting Staff Report

May 2025

- **Library Updates (No need to discuss)**
 - Fourth Quarter State Aid Check for \$11,066.00 received 5/19/2025
 - Food drive for local veterans was a success
 - Anita was able to locate our copies of Yellville-Summit yearbooks and yearbook cds and is working on getting the Flippin and Bruno-Pyatt yearbook cds as well.

- **Purchases (No need to discuss)**
 - American Heart Association \$23.15 (CPR/First Aid)
 - USPS \$5.58 (certified letter)
 - Demco \$89.92 (cataloging supplies)
 - 3 background checks \$27.00

- **Events (No need to discuss)**
 - Upcoming Storytime on Friday, July 18th

- **Services/Renewals**
 - Nathaniel from Yelcot will be at the meeting to discuss a new router and service contract
 - Crawford Electric is scheduled to install new LED lighting throughout the library on June 17th
 - AED Purchasing childs pads vs Zoll 3
 - Status on LitFad filing cabinet
 - Status on Pixsy



Monthly Stats & Reports

May 2025

Patrons (Door Counter)	1611
Phone Calls	254
Check Outs	
In-House Computers	117
Games	43
DVDs	532
Total	1879
Check outs - E-Books	731
New Patron Library Cards	
Library Cards	25
E-Cards	2
Internet Only Cards	13
Total	40
Items Added	
Purchased Books	55
Donated Books	72
DVDs	0
Total	127
Volunteer Hours (# Volunteers)	28.5 hours (6 Volunteers)
Website Visits	919
Social Media Followers	1430
Activity Packs	156
Take Home Crafts	14
Newsletters	27
Programs (games, crafts, teens, book club)	42 Attendees

Marion County Treasurer Report

From Marion County Library Staff <mclibrarystaff@marioncountyar.gov>

Date Tue 6/3/2025 10:52 AM

To clerkmarioncounty@gmail.com <clerkmarioncounty@gmail.com>

Marion County Clerk

Report of the Treasurer of the Marion County Library Board

May 1st 2025 - May 31st 2025

Balance May 1st 2025 \$1,045,364.31

Receipt

3008-County Library \$65,306.35

3088-Library State Aid \$11,066.00

Cash \$431.41

Total Receipt \$76,803.76

Total \$1,122,168.07

Disbursements

3008-County Library \$22,191.65

Total Disbursements \$22,191.65

Balance May 31st 2025 \$1,099,976.42

On behalf of Danielle Justus

Thank you,

Anita Best

Marion County Library

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