

**Marion County Library Board**

**Meeting Minutes – July 15, 2025**

FILED FOR RECORD  
at 2:31 o'clock P M

SEP - 4 2025

Dawn Moffet  
Marion County Clerk  
D.C.

Call to Order – Roll Call

Meeting was called to order by Chair Marcus Flippin at 6:00 pm. All members were present.

Minutes

Motion was made and seconded to approve the minutes for the regular meeting of June 17, 2025. Motion carried 5 to 0.

Agenda was amended (under New Business) to include three amendments to the Bylaws to be voted on at the August 19 meeting.

Public Comments

Friends Report

Debra Meyer (President) provided the report.

- 120 volunteer hours in June, year-to-date volunteer hours are 1,014
- Next book, bake, and yard sale will be October 24 and 25 at the Legion Hut

Head Librarian/Staff Report (attached to these minutes)

- Yelcot has updated the library's router and firewall, meeting e-rate compliance for Children's Internet Protection Act (CIPA)
- Board needs to update Public Computers and Use of the Internet Policy; it will be added to August agenda
- Bid received from Yelcot for new public/staff computers; current computers will not work after October with new router/firewall equipment. Additional bids will be sought.
- Need additional phones for staff to answer; Yelcot quoted \$18 per month to add three additional phones for incoming calls to rotate to, if the initial line is busy.
- AED will be installed during the week of July 21, 2025
- Mockingbird inter-library loan program would cost a minimum of \$2,000 per year; motion made and seconded not to use Mockingbird ILL program; motion carried.

Vice-Chair Suggestion Box Report

- A complete list will be provided to the head librarian.

Treasurer's Report

- Update on balances was provided. Motion made and seconded to accept the treasurer's report as presented. Motion carried.

- Motion made to put \$12,000 from the money-market account into a CD at the highest rate the treasurer can find. Motion seconded and carried. Treasurer will report in August on the specifics of the new CD.

### Old Business

- Motion that we provide copies of policies and documents listed on the monthly agenda to the public at their request. No second; motion failed.
- Motion to have 10 copies of agenda and any policies being discussed available before the meeting. Motion seconded; motion carried 4 to 1.
- Finance (Internal) Policy – motion to table discussion; motion seconded, and motion carried. Danielle offered to make changes she knows are inaccurate based on her training with the county attorney.
  - Part 1. 4) a. line-item numbers are inaccurate
  - Part 1. 4) c. not accurate, Judge’s office can do this
  - Need to include another fund but Treasurer didn’t have details with her
  - Part 3 has some items that can be deleted, as noted by the Chair
- Motion made to not allow anyone under the age of 18 years old to check out movies labeled as R or NR. Motion seconded. Motion to amend to add “with the exception of JUV NR.” Amendment seconded, and amendment carried. Original motion carried with amendment; No one under the age of 18 will be allowed to check out movies labeled as R or NR, with the exception of JUV NR.
- Motion made to include previous motion that carried in the Library Card and Circulation Policy (section A. Eligibility 3. a.). Motion seconded and motion carried.
- Item 4 Non-resident under A. Eligibility is proposed to be worded as follows: A person living outside Marion County must pay an annual fee equal to the non-resident fee charged by the library in their county, or \$30 whichever is less. The fee must be paid before a library card will be issued.
- Motion made to eliminate Item 5 Temporary Cards under A. Eligibility. Motion seconded and motion carried.
- Motion made to eliminate Item 7 Card Renewal under A. Eligibility. Motion seconded and motion carried.
- Motion made to change Item 3 under B. Patron Responsibilities to “the Board, Head Librarian, and Staff will make every effort to ensure that no obscene material exists in the library, however, we hope every parent or guardian reviews all material checked out by their minor.” Motion seconded. Roll call vote: Danielle – yes, TC – no, Bonnie – no, Marcus – no, Paul – present. Motion failed 3 to 1, 1 ‘present.’
- Motion made to remove in Item 3 under B. Patron Responsibilities the sentence “that is not the responsibility of the Library staff” and add “See Policy A. 3. a.” Motion seconded. Roll call vote: Paul – yes, Marcus – yes, Bonnie – yes, TC – yes, Danielle – no. Motion carried 4 to 1.
- Motion to table remainder of Library Card and Circulation Policy until next month’s meeting. Motion seconded. Motion carried.

### New Business

- A welcome reception will be held Saturday, August 9, from 10 to 2 to meet and greet the new Head Librarian. Light refreshments will be served.
- Danielle proposed four amendments to the Bylaws to be added to the August agenda for consideration. The motions are as follows:
  - Article IV Section 7 (Deviations from Order) b. striking out “no comments or questions from the public will be permitted until all Board business has been conducted unless a deviation from the order of business has been previously allowed.”
  - Add “the public will be given the opportunity to comment after the Board’s debate and before the final vote is taken on each topic” after the first sentence of Article IV Section 6 (Board Meetings).
  - Article III Section 6 (Board Officers) insert after the first sentence: “The secretary shall provide to each Board member a copy of the minutes to be approved seven days prior to the meeting in which they are to be approved. The secretary will notify each member in the manner requested by each member. The secretary shall provide a copy of the agenda to each Board member seven days prior to any regularly scheduled meeting. The secretary will notify each member in the manner requested by each member (i.e., phone call, email, mail).”
  - Article IV Section 3 insert as the second paragraph “Any Board member may add topics to the agenda between meetings by notifying the secretary. Approval of other Board members for the topic to be added is not needed.”

Motion made and seconded to adjourn the meeting. Meeting adjourned at 8:57 pm.



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Submitted by Bonnie Kenney, Secretary